



# VOLUNTARY SHORT TERM DISABILITY PLAN

NOVEMBER 8, 2021

## IMPORTANT NOTICE

As administrator for the SMART Voluntary Short Term Disability Plan, we would like to take this opportunity to remind you of ways to contact us regarding your short term disability coverage. We have a dedicated team here to assist you Monday through Friday from 8:30 AM to 5:00 PM CST. We can provide assistance with any questions or issues you may have including completing your forms, explaining how the claim process works, and discussing your benefits.

Please visit [www.smart-vstd.com](http://www.smart-vstd.com) for disability claim forms, a benefit summary, change of address forms, etc. Additional information and informative documents can be found on this website as well.

Thank you for taking the time to read this brief memo and remember, if you need assistance in any way, please feel free to contact us at our toll free number **(844) 880-1071** or via email at [support@smart-vstd.com](mailto:support@smart-vstd.com). Also, note our mailing address below. During what can be a stressful time for you, our goal is to make this process as seamless as possible for you and help in any way we can.

Best Regards,

SMART VSTD Plan  
Administered by Southern Benefit Administrators

### SMART VOLUNTARY SHORT TERM DISABILITY PLAN

Administered by:



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